



Energy Submission

For

Company Name _____

Contact Name _____

Phone _____

Email _____

Required Documents

- Request For Pricing (RFP) – fill out the form according to the information provided by the customer (ask and/or from bills). Must be a PDF file.
- Letter of Representation (LOR) – the customer must fill out and sign the form according to his/her needs. (See energy training on the LOR for explanation of each option.) Must be a PDF file.
- Letter of Authorization (LOA) – the customer must fill out and sign the gray Authorization section only; leave all other portions of the form blank to be completed by office staff. Must be a PDF file.
- Billing Statements – gather complete copies (front and back of each page) of the three (3) most recent electricity and/or natural gas bills for each service location/account/meter. Must be a PDF file.

By

Advisor Name _____

Phone _____

Email _____